



**Governing Board  
Public Meeting Minutes  
April 12, 2018**

**I. CALL TO ORDER:** Mr. Sunn, Governing Board President at 5:00 p.m., called the meeting to order.

Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno and Mrs. Stacie Marchelli were in attendance.

**II. PLEDGE OF ALLEGIANCE**

Administration Present:

Lorah Neville, Superintendent

Melanie Block, Director of Academic Services

Annamarie Dowling-Garrott, Dos Rios Principal

Susan O’Rielly, Executive Director of Business Services

Dr. Randy Watkins, Hurley Ranch Principal

Carrie Brandon, Director of Academic Services

Ana M. Elizalde, Director of Human Resources

Michael Welsh, Union Elementary Principal

**III. APPROVAL OF THE AGENDA**

Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve agenda. Vote was unanimous. Motion carried.

**IV. PUBLIC COMMENTS – Each speaker is limited to three (3) minutes.** *(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date) - None*

**V. SUMMARY OF CURRENT EVENTS** The Superintendent and/or Governing Board members may present a brief summary of current events. The Governing Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter in the summary unless the specific matter is properly noticed for legal action.

Lorah Neville, Superintendent, presented the Governing Board with the top happenings around the district, which included an opening statement: “This week we saw the RedforEd movement grow. We certainly support the need for increased school funding and the great impact it can make on compensation, curriculum, etc. As always, we know that our roles as district employees require us to be mindful of not conducting political activities during work hours or using district resources. As concerned citizens however, we can certainly take action to support school children and school employees across Arizona. We appreciate our UESD Governing Board who has made a commitment each year to increase compensation for all groups.

We are also grateful that our staff have chosen to put students first by electing to engage in activities that do not disrupt learning! The support of our community and families is critical to our success in all endeavors and we know they rely on us daily to teach and care for their children while we rely on them for our bonds, overrides and daily support.

My hope is that the legislature will finally listen to the tidal wave of voices from staff, parents, community members, and students, and realize that now is the time to act and restore the much needed funding to Arizona schools!”

#### Other Top Happenings:

- The students at Dos Rios persevered through AIMS Science and the proctors did a great job facilitating the computerized testing. The students are getting ready for our Earth Day Concert & Art Expo as well as practicing for the Dos Talent Show. Our teachers had a great PLC going through a myriad of lesson plan templates to help prepare for better planning and instruction.
- Hurley Ranch, students wrapped-up AzMERIT and AIMS Science testing. Students worked hard applying lessons learned throughout the year, while staff worked collectively to ensure that the students were prepared and testing in the optimal environment. We are projecting a 99% tested rate, which is well beyond the 95% tested expectation.
- Union Elementary held their Annual Spring Carnival on Saturday, April 7<sup>th</sup>. Students and family members enjoyed unlimited inflatables and carnival games, helped dunk Union Staff members in the dunk tank, participated in a cakewalk, and appreciated many delicious foods. Our carnival was well attended and supported by our school community. A special thank you to the Union PTO and Staff for their great support in making this event possible.
- The Student Service Department is happy to report that all alternative assessments have been completed for the district. We are continuing to support our students in taking other state tests as needed.
- AIMS Science Testing 4<sup>th</sup> & 8<sup>th</sup> Grade Students
  - This week and next week, our students are taking the AIMS Science Assessment parts 1 & 2. The test this year is on the computer, we look forward to reviewing the scores of our students when they come in this June to see how the computer-based assessment results compare to paper-based for our students.
- New Calendar & Professional Development 2018-19
  - We working on the professional development calendar for next year. It has been great to have the extra development time to ensure that teacher requested developments continue or become more in-depth for support in the classrooms. Thank you for approving this calendar in our February meeting. Staff have been very excited about the mid-week start and every Wednesday development time.
- District Shared Commitments Updated
  - We are moving into year 3 of our shared commitments. It is exciting to update our work with the inclusion of the Marzano observation tool. The updates will be attached to Friday’s Board Report.
- State Released DRAFT of Science and Social Studies Standards for Review
  - The Arizona Department of Education (ADE) released DRAFT standards for Science and Social Studies in grades K – 12. We are proud to announce that 2 of our own teachers were a part of the teacher committee that created these new standards. Mrs. Shannon Haley and Ms. Anju Kharbanda!

Mr. Sunn asked Mrs. Marchelli to clarify her comments from the March 29, 2018 study session regarding the duties of the Board. She expressed, with the Board and Administration present, that she was not comfortable with the Board pulling contracts as the Board evaluates the Superintendent, not other teachers or employees. The Board should trust the Superintendent to evaluate the staff.

## **VI. APPROVAL OF THE CONSENT AGENDA**

### **1. Consent Agenda Items**

Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the consent items.

- A. Approval of Regular Public Meeting Minutes for March 8, 2018
- B. Approval of Study Session Minutes for March 8, 2018
- C. Approval of Study Session Minutes for March 29, 2018
- D. Approval of Personnel Items as presented
- E. Approval of Accounts Payable Vouchers
- F. Approval of Payroll Vouchers
- G. Approval of Student Activity Accounts
- H. Approval of Gifts and Donations made to the Union Elementary School District No. 62

Vote was unanimous. Motion carried.

## **VII. REPORTS FROM DISTRICT PERSONNEL –**

- A. Mrs. Susan O’Rielly gave an update on the Districts transportation costs. Mrs. O’Rielly shared that 2016-2017 Auditor Generals District spending report placed our District Transportation costs at “very high” and explained that the report takes all expenses coded to transportation and divides by the miles and number of riders. Mrs. O’Rielly went over the districts next steps in trying to look for cost savings while maintaining quality staff and quality service.
  - Q. Mrs. Briceno asked about the bus routes changing.
  - A. Mrs. O’Rielly said that major changes were made this year to create more efficient routes. There are no major changes expected for next year.
  - Q. Mrs. Marchelli asked about the impact of the new housing developments on the bus routes.
  - A. Mrs. O’Rielly indicated that they will be looking at that over the summer.
  - Q. Mr. Sunn asked if the Transpiration Director had ideas about how to use the bus drivers’ “down time.”
  - A. Mrs. O’Rielly said that yes, there have been discussions about possible duties in maintenance or facilities or at the school sites.
- B. Mrs. Lorah Neville and Mrs. Melanie Block along with site Principals gave an update on the Districts Positive Behavioral Interventions & Support School Plans (PBIS). Each site has developed an aligned plan with expectations for these core behaviors; Be Safe, Be Respectful and Be Responsible using the input of students, staff and parents. Additionally, each site has a behavior matrix, discipline flowchart, and reinforcement matrix. All will be implemented starting in August.
- C. Monthly spreadsheet of the Financial Report Budget & Expenditures as of March 30, 2018. (Informational item only.)

## VIII. ACTION ITEMS

### 2. New Business

- A. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the first readings of policy advisories 602-615. Vote was unanimous. Motion carried.
- Policy Advisory No. 602 – Policy DKA – Payroll Procedures/Schedules
  - Policy Advisory No. 603 – Exhibit GBEEA-E – Staff Conflict of Interest  
(CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S §§ 38-501 TO 511)
  - Policy Advisory No. 604 – Regulations GCCG-RA, RB – Professional Staff Voluntary Transfer of Accrued Sick Leave
  - Policy Advisory No. 605 – Policy GCCH – Professional / Support Staff Bereavement Leave
  - Policy Advisory No. 606 – Regulation GDCG-R – Support Staff Voluntary Transfer of Accrued Sick Leave
  - Policy Advisory No. 607 – Exhibit – IHA-E, Basic Instructional Program
  - Policy Advisory No. 608 – Regulation – IHBJ-R, Indian Education  
(Native American / Indian Education)
  - Policy Advisory No. 609 – Regulation IIB-R, Class Size (Special Education)
  - Policy Advisory No. 610 – Policy IKAB, Report Cards / Progress Reports
  - Policy Advisory No. 611 – Policy JFAA – Admission of Resident Students
  - Policy Advisory No. 612 – Policy JFABD – Admission of Homeless Students
  - Policy Advisory No. 613 – **NEW** Policy JFABDA – Admission of Students in Foster Care  
JFABDA-R, JFABD-EA, JFABD-EB
  - Policy Advisory No. 614 – Exhibit JK-EA – Student Discipline
  - Policy Advisory No. 615 – Policy JKD – Student Suspension
- B. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the 2017-2018 Pay for Performance for Directors, Principals and Assistant Principals. Vote was unanimous. Motion carried.
- C. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the Intergovernmental Agreement (IGA) with City of Phoenix for the Phoenix Afterschool Center (PAC) as the out of school time youth recreation program. Vote was unanimous. Motion carried.
- D. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the vendor for Request for Proposal #18-050 Audit Services to Heinfeld, Meech & Co., P.C. Vote was unanimous. Motion carried.
- Q. Mr. Sunn asked if this was the vendor the district has been using.
- A. Mrs. Neville responded yes, they are very well-known and reputable.
- E. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the benefits renewal with Kairos Health Arizona Inc. for the 2018-2019 school year. Vote was unanimous. Motion carried.
- Q. Mr. Sunn asked if the 14% decrease is a big jump.
- A. Mrs. Elizalde explained that yes, it is a big jump and was not expected being that this was our first year on the plan. This is due to being part of a big pool.
- F. Motion by Mrs. Marchelli, seconded by Mrs. Briceno to approve the new position, Individuals with Disabilities Education Act – IDEA Coach with compliance duties. Vote was unanimous. Motion carried.
- G. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the revised Stipends/Extra Pay salary schedule for the 2018-2019 school year.

- H. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the new position, Science, Technology, Engineering and Mathematics – Stem Lab Teacher. Vote was unanimous. Motion carried.
  - Q. Mrs. Marchelli asked if Hurley Ranch had a STEM lab.
  - A. Mrs. Neville answered yes; she had shared details earlier in the year, but the STEM lab is new for Hurley Ranch and will go live next year.
- I. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the new position, Administrative Assistant to Executive Director of Business Services. Vote was unanimous. Motion carried.
- J. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the Superintendent contract for Kristine Morris. Vote was unanimous. Motion carried.
- K. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the 2018-2019 offer of contract/rehire for administrators. Vote was unanimous. Motion carried.

**IX. AGENDA ITEMS / PRESENTATION FOR FUTURE MEETINGS –**

- 1. May 10, 2018 – Update of Emergency Plan for the District (moved from April 12<sup>th</sup> meeting due to Superintendent being out of town.)

**X. ADJOURNMENT**

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the meeting at 6:07 p.m. Vote was unanimous. Motion carried.

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Mr. Delson Sunn, President of the Board

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Date