



**Governing Board
Special Public Meeting Minutes
August 10, 2017**

- I. **CALL TO ORDER:** The meeting was called to order by Mr. Sunn, Governing Board President at 5:00 p.m.
- Roll Call: Mr. Delson Sunn, Mrs. Nubia Briceno, and Mrs. Stacy Marchelli were in attendance.
- II. **ADOPTION OF AGENDA**
Motion by Mrs. Briceno to adopt the revised agenda to amended Consent 1B, removal of Section A, Item 1 seconded by Mrs. Marchelli to adopt the revised agenda. Vote was unanimous. Motion carried.
- III. **PLEDGE OF ALLIGIANCE**
- Administration Present:*
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| <i>Lorah Neville, Superintendent</i> | <i>Dr. Randy Watkins, Hurley Ranch Principal</i> |
| <i>Melanie Block, Director of Academic Services</i> | <i>Michael Welsh, Union Elementary Principal</i> |
| <i>Annamarie Dowling-Garrott, Dos Rios Principal</i> | <i>Carrie Brandon, Director of Academic Services</i> |
| <i>Susan O’Rielly, Executive Director of Business Services</i> | <i>Ana M. Elizalde, Director of Human Resources</i> |
- IV. **SUPERINTENDENT TOP HAPPENINGS**
Lorah Neville, Superintendent presented the governing board with the top happenings around the district which included an update on the new bus route look-up on the website for parents, opening day activities at each of the school sites, our fidelity walk-throughs of K-3 classrooms for FUNdations implementation, and an update from Student Services regarding established shared commitments for the department.
- V. **PUBLIC COMMENTS – Each speaker is limited to three (3) minutes.** *(This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date) - None*
- VI. **INFORMATION ONLY ITEMS**
- A. Summary of Current Events
1. Mrs. Melanie Block presented our AZ MERIT results.
Q. Hurley Ranch in 3rd grade why was there such a drop from the previous year?
A. There was some teacher turnover mid-year for math in that grade level on that campus that impacted the students’ performance.

Q. Was that the same for 7th grade ELA?

A. We didn't have teacher turnover in ELA however because of the loss of the 7th grade math teacher, the entire team-taught math making it more difficult. The plans changed a couple of times. Once we brought Mesa Distance Learning in, it seemed to smooth things a bit and we were able to refocus on ELA.

Q. Do we have a real plan of action for teacher turnover so if this happens again it doesn't impact our students?

A. We do and the key thing is ensuring we are doing early hiring. As you recall, Hurley did a lot of last minute hiring last year and one challenge that presents is that we do not have the biggest pool to choose from. We have already made a huge change by having all of our staffing done well in advance so they are high quality candidates who are engaged. If you come and visit, I think you will notice a difference right out of the gate in terms of the quality of teachers that we have in the classrooms as well as the support and preparation that we are doing with regard to their needs. Eighth grade teachers knowing that the students had this tumultuous 7th grade year has identified that all students do their bell work in math daily in all four classes. They agreed that's what our kids needed first and foremost so steps are in place for our kids that are now 8th graders as well as the incoming 6th graders to 7th to ensure that we don't see a repeat of that huge drop.

Q. Do we have a support plan in place so that if we lose teachers we are not failing the students?

A. Our goal is not lose anybody so part of that is the mentoring program we have for those folks that are new to the district. Many of those folks that we brought in are experienced teachers rather than brand new so that is always a plus. Also, plans like getting in and walking the classrooms and ensuring that they feel successful so there unlikely to want to leave. We do have incentive plans that we would like introduce and we also are working with Human Resources to continue to recruit now and build up our own substitute pool of candidates that we are able to tap into so that we know that they already know our kids and campus. Our best hope is that we do not see that turnover in this school year. We want to do everything we can to keep that stable consistent instruction happening with our kids.

Q. When we have to use a long term sub what is the support that they are going to have so that they don't feel overwhelmed by coming in and taking over something that was already established and students aren't losing out?

A. We will work with principals to let them know that we need lesson plans from the departments to provide plans of support. Meet with teachers to see what kind of support they need and then follow through in making sure that they have the support they need to be successful.

Q. Are the 3rd grade teachers some of the mentors at the sites?

A. Yes, they are.

2. Mrs. Lorah Neville presented information on Incentive Pay Plans noting the statutory requirements for teachers, principals and superintendents. Examples were provided of the types of plans that will be brought back to the Board for approval at a future Board meeting.

B. Reports

1. Financial Report Budget & Expenditures as of July 31, 2017.

VII. ACTION ITEMS

1. Consent Agenda Items

Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the consent items.

- A. Approval of Regular Public Meeting Minutes for July 13, 2017
- B. Approval of Personnel Items as amended
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts
- F. Approval of Gifts and Donations made to the Union Elementary School District No. 62
- G. Approval of the revised District's Bank Accounts for the Fiscal Year 2017-2018
- H. Approval of the Executive Session Meeting Minutes for July 13, 2017
- I. Approval of the 2017-2018 Student Fee Schedule

Vote was unanimous. Motion carried.

2. New Business

- A. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the Intergovernmental Agreement with Tolleson Elementary School District to provide special educational services for multiply disabled, emotional disturbed and social-academic programs. Vote was unanimous. Motion carried.
- B. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the Superintendent's Performance Payout for the 2016-2017 school year. Vote was unanimous. Motion carried.
- C. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the Intergovernmental Agreement with Washington Elementary School District to provide Title I services to private school children between Washington Elementary School District. Vote unanimous. Motion carried.
 - Q. Do we have students currently enrolled?
 - A. Yes, we get a list from Washington Elementary every school year asking to verify address to verify they are in our district.
 - Q. What are the services provided?
 - A. Professional development and parent involvement primarily and at risk populations.
- D. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the revised evaluation instrument for the District School Counselor. Vote unanimous. Motion carried.
- E. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the revised evaluation instrument for the District School Psychologist. Vote unanimous. Motion carried.
- F. Motion by Mrs. Marchelli, seconded by Mrs. Briceno to approve the revised evaluation instrument for the District School Speech Language Therapist. Vote unanimous. Motion carried.
- G. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the Qualified Evaluators for 2017-2018 school year. Vote was unanimous. Motion carried.
- H. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the Memorandum of Understanding with Behavioral Health Services to provide behavioral health services to youth attending public schools. Vote was unanimous. Motion carried
 - Q. Is this an annual thing?
 - A. Yes, this one is for mental health services.

- I. Motion by Mr. Sunn, seconded by Mrs. Briceno to approve the Memorandum of Understanding with Behavioral Health Services to provide teen curriculum for the teen pregnancy prevention program. Vote was unanimous. Motion carried
- J. Motion by Mrs. Marchelli, seconded by Mrs. Briceno to approve the new position of IEP Mentor Teacher. Vote was unanimous. Motion carried
- K. Motion by Mrs. Briceno, seconded by Mrs. Marchelli to approve the revised Stipends-Extra Pay Schedule for the 2017-2018 school year. Vote was unanimous. Motion carried
- L. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve the removal of equipment from the District's General Fixed Assets and Stewardship listing. Vote was unanimous. Motion carried
 - Q. Are we losing two busses?
 - A. Yes, but we are trading those in for two new busses.
- M. Motion by Mrs. Briceno, seconded by Mr. Sunn to approve the amended Intergovernmental Agreement listing Mrs. Neville with Avondale Elementary School District for exceptional student services in the EDP setting through its Star Academy Program. Vote was unanimous. Motion carried
 - Q. Is this the old contract? Dr. Rice is still listed.
 - A. No, this is a new contract and it was reviewed by the attorney and it seems that we both overlooked the name.

VIII. INFORMATION ITEMS AND DISCUSSION ITEMS – None

IX. FUTURE INFORMATION ITEMS

- A. Requests for future agenda items – September 14, 2017 Personnel Summary Presentation

X. ADJOURNMENT

Motion by Mr. Sunn, seconded by Mrs. Briceno, to adjourn the Public Meeting at 6:02 p.m. Vote was unanimous. Motion carried.

Mr. Delson Sunn, President of the Board

Date