



*Achievement Today For an Exceptional Tomorrow*

---

**Governing Board  
Regular Public Meeting Minutes  
February 9, 2017**

- I. CALL TO ORDER:** The meeting was called to order by Mr. Sunn, Governing Board President at 5:01 p.m.

Roll Call: Delson Sunn, Stacy Marchelli were in attendance, Nubia Briceno was absent.

Administration Present:

Lorah Neville, Superintendent

Susan O’Rielly, Executive Director of Business

Carrie Brandon, Director of Student Services

Dr. Randy Watkins, Hurley Ranch Principal

Norma Pacheco, Human Resource Director

Melanie Block, Academic Services Director

Michael Welsh, Union Elementary Principal

Milton Collins, Dos Rios Principal

**II. ADOPTION OF AGENDA**

Motion by Mr. Sunn, seconded by Mrs. Marchelli to adopt the agenda. Vote was unanimous. Motion carried.

**III. PLEDGE OF ALLEGIANCE**

**IV. SUPERINTENDENT TOP HAPPENINGS**

Lorah Neville, Superintendent presented the governing board with the top happenings around the district.

1. Dos Rios hosted the Kagan Day 1 training at Dos Rios on February 8, 2017. Our new district staff were pleased and excited about the new strategies that Kagan offered. We are having a sweetheart/Valentine's Party at Peter Piper Pizza on Monday February 13 from 4:30 pm - 8:00 pm. We will be having our Valentine's Day dance on Tuesday February 14 from 5:00 pm to 7:00 pm in the gym. We are all excited for Nicole Millanes who will be representing the district and Dos Rios on Saturday in the regional spelling bee at Younkers High School in Buckeye at 9:00 am
2. Hurley Ranch teachers are celebrating Black History Month through various forms of curriculum integration. Our 5<sup>th</sup> grade students designed PowerPoints that were presented in a gallery walk format to other Hurley Ranch students throughout the campus. Every teacher was provided a window of time for their class to view the presentations. Our 8<sup>th</sup> grade team planned together and delivered a thematic unit that focused on African American leaders throughout the civil rights era. The connections between classrooms supported shared understanding of the expectations and clearly was of high-interest to our students Our school leadership team is meeting weekly on Thursday mornings in an effort to address the pressing issues identified by our teachers and parent community. This includes home school communication, teacher attendance incentives, and school-wide student management strategies. Quarterly parent communication expectations, monthly teacher perfect attendance recognition, and protocols for lunch and recess are the current discussion items. This team will continue to survey our stakeholders to ensure we are prioritizing our efforts

3. Union Elementary did well at the Westside Impact Science and Engineering Fair on Saturday, February 4th. Thomas Garcia in Mr. Pacheco's 2nd grade class received 1st place overall in the K-2nd grade competition and Sergio Rivas in Mrs. Cassidy's 1st grade class received 2nd place overall. We are very proud of these two young gentleman for their hard work and creativity! Union Elementary would like to thank Mrs. Neville, Mr. Klingelhoets, Mrs. Brandon, and Ms. Cruz for providing mentoring and quality time spent with some of our kindergarten and 1st grade students during the lunch hour. We appreciate them taking time out of their busy schedules to provide some quality, meaningful mentoring to our students.
4. **Gifted Education:** The district gifted education committee met on Thursday, January 26<sup>th</sup>. The team reviewed and revised a gifted programmatic structure, which will better help the committee move forward with identifying gifted students and supporting the needs of gifted students and their educational staff. The gifted team leads assessed over 15 students district-wide during the first semester and are setting up testing procedures and dates to assess additional referred students prior to the end of the school year.

**GEIT (General Education Intervention Team):** The district GEIT leadership team met on Tuesday, January 31<sup>st</sup>. The team reviewed and revised a GEIT programmatic structure. The role of the GEIT program is designed to support school and district level staff increase student achievement, increase students successful promotion from grade to grade, increase student time in class and increase teacher capacity to employee classroom interventions. Site teams gave updates for the successes on their campus. Union Elementary's GEIT team has implemented GEIT mini meetings to meet the needs of the over 40 referred students. Dos Rios K-3 GEIT team has reduced the number of students needing ongoing meetings from over 20 to 7. Students who the team is no longer meeting with have formal supports in place that are proving effective in meeting the student's needs. Hurley Ranch, Dos Rios, and Union Elementary GEIT teams have supported students and teacher through the use of a district general education behavior support plan. This tool was shared with the GEIT leadership the week before winter break and is already successfully being used with over 7 students.

5. **Westside Impact Science Fair:** We are excited to announce that Union Elementary School District had 2 students take 1<sup>st</sup> and 2<sup>nd</sup> place in the K – 2<sup>nd</sup> competitive group. Our winners are: 1<sup>st</sup> place – 2<sup>nd</sup> grader, Thomas Garcia with his project titles, "Egg drop". 2<sup>nd</sup> place – 1<sup>st</sup> grader, Sergio Rivas with his project titled, "What size battery will make the bulb brighter?" We are very proud of these students and will send you the videos of these 2 students presenting their research over video, so you can see our successful students.

**Kagan Professional Development:** On Wednesday, February 8, 2017 we held our 5<sup>th</sup> year of Kagan cooperative learning professional development as requested by teachers. We held days 1, 2, 3 and 5 for all teachers, they attended based on the prior experience with Kagan training sessions. This development uses research to drive instructional practice of high quality student engagement reviewing varied structures to ensure that as we teach we capture the most students we can through the strategies that we implement. Thank you to the following Kagan support team; Latoya Daugherty, Ana Cazares, Leticia Castro, Melanie Blaum, Adam Klingelhoets, Michael Welsh, Milton Collins, and Randy Watkins. These staff members organized room arrangements, set up the tables, worked with our Kagan representative to ensure they had what was needed for a great development day.

**Touchstone Hurley Ranch 6<sup>th</sup> – 8<sup>th</sup> Grade:** We are excited to say that our 6<sup>th</sup> – 8<sup>th</sup> grade student risk-taking courses through Touchstone Behavioral started this week. It has been a wonderful experience to observe our P.E. classrooms and see our students working with our district teachers and the Touchstone staff. I am thrilled to say that after a few walk throughs and dialogue with Touchstone Directors they have expressed that Union School District has been one of the best districts to work with on these classes. This is due to the high level of involvement with our PE teachers, administrators, and families. Thank you to the following staff members for the follow up and support of the program; Audrey Hill, John Castro, Heather Marsh, Jared Steck, Shelly Sotelo, Debbie Vizzerra, Randy Watkins, Milton Collins and Alisa Pina.

## **V. INFORMATION ONLY ITEMS**

### **A. Summary of Current Events**

1. Mrs. Melanie Block, Director of Academic Services gave a presentation on Union Elementary Schools district data from Galileo and DIBELS.
2. Mrs. Norma Pacheco, Director of Human Resources gave a presentation on the teacher hiring process.
3. Mrs. Susan O’Rielly, Executive Director of Business Services will give a presentation on extracurricular tax credits for 2016.

### **B. Reports**

1. Financial Report Budget & Expenditures as of January 31, 2017.

**VI. PUBLIC COMMENTS:** Mr. Milton Collins addressed the Board to publically thank the Governing Board and the Union Elementary School District staff for all the support during his time as the Dos Rios principal.

## **VII. ACTION ITEMS**

### **1. Consent Agenda Items**

Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve consent items.

- A. Approval of Regular Public Meeting Minutes for January 12, 2017
- B. Approval of Personnel Items as presented.
- C. Approval of Accounts Payable Vouchers
- D. Approval of Payroll Vouchers
- E. Approval of Student Activity Accounts

Vote was unanimous. Motion carried.

### **2. New Business**

- A. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the Intergovernmental agreement with Fowler Elementary School District No. 65 for Alternative and Special Education Services. Vote was unanimous. Motion carried.
- B. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve Administrative salary placement schedule for Assistant Principal for 2017-2018 school year. Mrs. Norma Pacheco addressed some questions from the board. Vote was unanimous. Motion carried.
- C. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve Gifts and Donations made to Union Elementary School District. Vote was unanimous. Motion carried.
- D. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve Administrative Salary Placement schedule for 2017-2018 school year. Vote was unanimous. Motion carried.

- E. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve Certified Stipends/Extra Pay Schedule for 2017-2018 school year. Vote was unanimous. Motion carried.
- F. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve Certified Salary Placement Schedule for 2017-2018 school year. Vote was unanimous. Motion carried.
- G. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve Educational Support Personnel Wage Placement Schedule for 2017-2018 school year. Vote was unanimous. Motion carried.
- H. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve Guest Teacher Salary Schedule for 2017-2018 school year. Mrs. Lorah Neville and Mrs. Norma Pacheco addressed questions from the board. Vote was unanimous. Motion carried.
- I. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve a 1% increase for returning staff for 2017-2018 school year. Vote was unanimous. Motion carried.
- J. Motion by Mrs. Marchelli, seconded by Mr. Sunn to approve the Extracurricular Tax Credit Donations for 2016. Vote was unanimous. Motion carried.
- K. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve Certified Teachers list for 2017-2018 school year. Vote was unanimous. Motion carried.
- L. Motion by Mr. Sunn, seconded by Mrs. Marchelli to approve Exempt Educational Support Personnel Salary Placement Schedule for 2017-2018 school year. Mrs. Lorah Neville and Mrs. Norma Pacheco addressed questions from the board. Vote was unanimous. Motion carried.
- M. Motion by Mr. Sunn, seconded by Mrs. Marchelli to table filing a personnel complaint with the Arizona Department of Education against the teaching certificate of Robert Hart. Vote was unanimous. Motion carried.

**VIII. INFORMATION AND DISCUSSION ITEMS-None**

**IX. INFORMATION ITEMS**

- A. Requests for future agenda items.  
A presentation from each department was requested.

- B. Upcoming Board Presentations

March 9, 2017- Galileo and DIBELS update from school principals  
April 13, 2017- BriteByte and IObservation presentation

**X. ADJOURNMENT**

Motion by Mr. Sunn, seconded by Mrs. Marchelli, to adjourn the Public Meeting at 6:38 p.m. Vote was unanimous. Motion carried.

---

Mr. Delson Sunn, President of the Board

---

Date